

# New Century Scholarship 2019 Checklist and FAQ

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Congratulations! You received a message notifying you that you are on-track to earn a New Century Scholarship and that you must submit final documents by September 3, 2019 to verify that you have met all of requirements.

## YOUR DOCUMENT CHECKLIST

A document checklist in your student account provides details regarding the required documents. To track the receipt of your final documents, log in to your New Century Scholarship account and view your Document Checklist.

The document checklist is updated as documents are submitted and verified. Verification may take 7-10 business days and could be longer during peak submission times. For mailed documents, you may want to consider certified mail as a way to track the delivery of the documents.

### IMPORTANT!

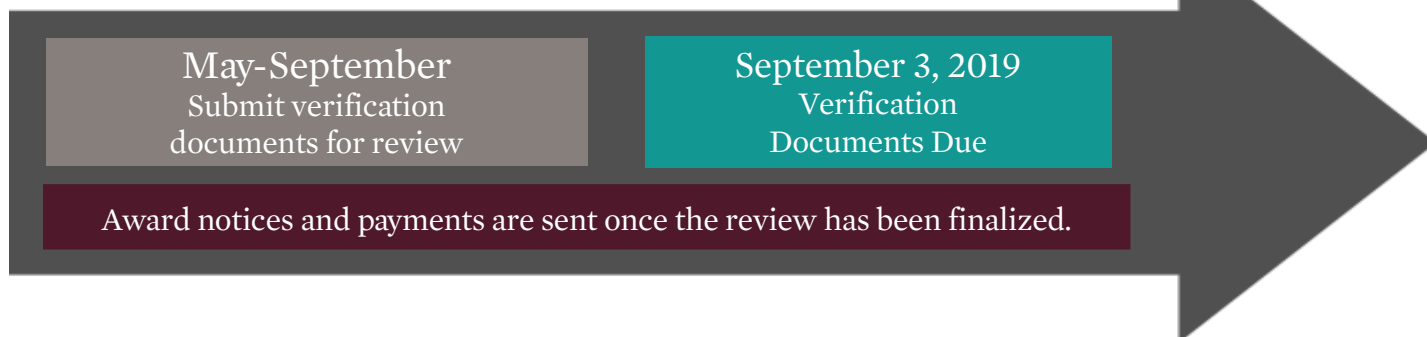
You must have applied for graduation through the college in order to have your associate degree posted on your official college transcript. The last semester you can apply for graduation is Summer 2019; however, no course work can be completed over the summer.

## REQUIRED DOCUMENTS DUE (POSTMARKED) SEPTEMBER 3, 2019

DOCUMENT	HOW TO SUBMIT DOCUMENTS
1. COMPLETE THE ONLINE CONDITIONAL ACCEPTANCE FORM	<ul style="list-style-type: none"> <li>You must log into your account to complete this form.</li> </ul>
2. FINAL OFFICIAL HIGH SCHOOL TRANSCRIPT <ul style="list-style-type: none"> <li>From the high school where you graduated.</li> <li>Must show the date of when you graduated, high school cumulative GPA of a minimum 3.5.</li> </ul>	<ul style="list-style-type: none"> <li>Have your high school send it via an electronic transcript exchange or submit by mail.</li> <li>E-mailed, faxed or uploaded transcripts are not accepted.</li> </ul>
3. OFFICIAL COLLEGE TRANSCRIPT must show the following: <ul style="list-style-type: none"> <li>The associate degree earned, date of graduation and a minimum cumulative GPA of a 3.0.</li> <li>For those who attended the University of Utah, you must also provide an <a href="#">Associate Degree Equivalent Verification Form</a> completed and signed by the University's Registrar.</li> </ul>	<ul style="list-style-type: none"> <li>Use the colleges electronic transcript exchange system to send to our office. If you are required to provide an e-mail address for the recipient, use newcentury@ushe.edu.</li> <li>If mailed, transcripts must be in a college/university sealed envelope to be official.</li> <li>E-mailed, faxed or uploaded transcripts are not accepted.</li> </ul>
4. AN ACT SCORE <ul style="list-style-type: none"> <li>If you were home schooled or earned your high school diploma online, submit documentation showing you have taken the ACT test by June 15, 2019, and have earned a minimum composite score of 26.</li> </ul>	<ul style="list-style-type: none"> <li>Upload your ACT score through your student account.</li> </ul>
5. DOCUMENTATION REGARDING PLANS FOR FALL SEMESTER 2019 <ul style="list-style-type: none"> <li>You must either show proof of enrollment in at least 15 credits at an approved Utah college or university for Fall Semester 2019 OR provide information supporting a request for deferment.</li> <li>Step-by-step instructions of how to obtain the necessary documents are found on the <a href="#">Proof of Enrollment</a> document.</li> <li>If you are planning to submit a request for deferment read the <a href="#">Deferment Information</a> page to learn what documentation to submit and acceptable reasons to defer.</li> <li>If your deferment request is not approved, you will be required to enroll in 15 credits Fall Semester 2019.</li> </ul>	<ul style="list-style-type: none"> <li>Upload documents related to your plans for Fall Semester 2019 through your student account.</li> </ul>

## IMPORTANT DATES

### FINAL REVIEW TIME LINE



## FREQUENTLY ASKED QUESTIONS

### 1. WHEN ARE THE DOCUMENTS DUE FOR THE FINAL REVIEW, AND HOW DO I KNOW WHAT I NEED TO TURN IN?

All documents must be submitted (postmarked) by September 3, 2019. A list of the required documents is provided in your New Century Scholarship account.

### 2. ARE LATE DOCUMENTS ACCEPTED?

No, late documents are not accepted. In addition, submitting documents that are not filled out correctly or are missing required information may impact your eligibility and may cause you to lose consideration for the scholarship.

### 3. CAN I SUBMIT THE REQUIRED DOCUMENTATION BY FAX OR E-MAIL?

No. See the chart above to learn how to submit the documents. If you choose to mail documents you are highly encouraged to send the documents via certified mail as a way to track their delivery.

### 4. WHAT DO I DO IF I AM NOT GOING TO BE ENROLLED IN SCHOOL FALL SEMESTER?

If you do not intend to enroll in classes for Fall Semester 2019 due to medical, military or humanitarian/religious service reasons, you request the deferment as part of the Conditional Acceptance form and submit the supporting documents in lieu of proof of enrollment in 15 credit hours. If your deferment application is not approved, you will be required to enroll in 15 credits for Fall Semester 2019. Read the [Deferment Information](#) document for more information.

### 5. WHEN WILL I KNOW IF I RECEIVED THE NEW CENTURY SCHOLARSHIP?

Due to the high volume of applicants, a final review may take 4-6 weeks to complete once we have received all required documents. You will be notified of the outcome via your Message Center in your student account.

### 6. IF I EARNED THE NEW CENTURY SCHOLARSHIP, HOW DO I GET THE MONEY?

Once you have been approved for the scholarship, the money will be sent directly to the college/university you are attending and deposited into your account.

### 7. HOW LONG DOES IT TAKE FOR MY AWARD TO BE PROCESSED?

Once you have been approved for the scholarship, it takes approximately 2 weeks for the funds to be sent to the college/university you are attending. The college/university has to accept the funds and place them into your account. Each college/university establishes their own processing time lines; however, you should generally plan on it taking an additional 1-2 weeks.

### 8. WHAT IF I HAVE EARNED THE SCHOLARSHIP BUT HAVE NOT RECEIVED THE FUNDS, AND TUITION IS DUE?

Although every effort is made to complete the final review and process payments quickly, in some cases you may not receive the award payment until after school has started and tuition deadlines have passed. In such cases, it is your responsibility to comply with and meet any payment deadlines and the scholarship payment will act as a reimbursement.

### 9. IF I HAVE QUESTIONS REGARDING MY APPLICATION, WHAT DO I DO?

Call the New Century Scholarship office at 801-321-7221 or send a message through your student account.